

FEBRUARY 11TH, 2025: THE REGULAR MEETING OF THE HANNA TOWN COUNCIL WAS HELD AT THE HANNA TOWN HALL OF THE HANNA TOWN OFFICE AT 301 SOUTH ADAMS, HANNA, WY.

CALL TO ORDER: Mayor George called the regular meeting of the Hanna Town Council to order at 6:30 P.M. Roll call was taken Council Members present constituting a quorum were:

Council Members:

- David Felix
- Sam Sikes
- Ellen Freeman
- Paul Cruz

Also present:

- Town Treasurer/Clerk: Ann Calvert
- Clerk/Treasurer/Clerk of Court: Vivian Gonzales
- Public Works Supervisor: Larry Korkow

APPROVE AGENDA: Cm. Sikes moved to approve the agenda with the addition under Visitors, Yavonne Johnson with CCEDC, and Leigh Nation with the Carbon County Library System and under New Business item M will be deleted. Cm. Felix seconded the motion. Motion carried with all present members voting aye.

APPROVE MINUTES: Cm. Felix moved to approve January 14th, 2025 Regular Meeting Minutes. Cm. Freeman seconded the motion. The motion carried with all present members voting aye.

BOARD AND DEPARTMENT REPORT

HCJPB	No Report
Public Works Department	February, 2025 Report
WTP	February, 2025 Report
Marshal's Office	February, 2025 Report
Rec Center	No Report
SCWEMS	December, 2024 Minutes
Discover Carbon County	No minutes given
Hanna Housing Board	January, 2025 Minutes and Reports
Museum Board	January, 2025 Minutes and Reports
2019 SPT JPB	December, 2024 Minutes and Report
Carbon County Library System	December, 2024 Minutes
Engineering Associates	No update
Wyoming Community Gas	March Forum 20th and 21st, 2025
CCCOG	November, 2024 Agenda
WY COMMUNITY GAS	January, 2025 Minutes
MAYOR UPDATES	January, 2025 Update

FINANCIAL REPORTS:

BILLS TO BE RATIFIED PAID JANUARY 31ST, 2025 AS FOLLOWS:

Amazon.com	Office-Back-Mayor signature stamp	\$13.99
Amazon.com	Office- Pens, black and blue	\$25.98
Amazon.com	Janitor-Mop pads	\$14.44
Amazon.com	Electronic Supplies-Batteries	\$15.58
Amazon.com	Office-Paper Bags for Welcome bags	\$25.98
Amazon.com	Building-Maint. Wy. And American Flags	\$99.75
Amazon.com	Sewer-Drain Jet Flusher	\$124.42
Black Hills Energy	Monthly Utilities	\$1,701.90
High Road Roofing	Progress Payment on Town Hall Roof Replacement	\$36,359.38
Little America Hotel and Resort	Lodging for WAM conference	\$670.00

February 11th, 2025 Regular Meeting

Microsoft Azure	Monthly Server Back-up	\$25.54
Rocky Mtn Power	Electric Services	\$6,464.50
U.S. Post Office	WTP-Water Samples	\$34.85
Watchcard	Fuel for all departments	\$1,323.86
Grand Total		\$46,900.17
Bills To Be Paid February 12th, 2025 AS FOLLOWS:		
BCN	Long Distance Charges	\$109.08
Blakeman Propane	WTP- Propane and tank rental	\$1,351.20
Carbon Power and Light	Monthly Charge	\$50.10
Charlie George	Mileage Reimbursement WAM Conference	\$162.40
City of Laramie	Tipping Fees	\$2,072.70
Crest Insurance Group	Payment for additional vehicles covered	\$309.00
David Felix	Mileage Reimbursement WAM Conference	\$183.70
Ellen Freeman	Mileage Reimbursement WAM Conference	\$166.60
Engineering Associates	Engineering for Old Town Phase II and general	\$10,024.62
Hanna Home Town Market	Office-Coffee and Water for meetings	\$15.98
Mass Grading LLC.	Crushing Costs	\$4,171.00
Nationwide	Annual Public Official Bond-treasurer	\$198.00
Norco, Inc.	Cylinder Rental	\$87.42
One-Call of Wyoming	Yearly Membership fee	\$25.00
Perkins Oil Company	Fuel for Public Works and Trash Truck	\$1,776.79
PVS DX Inc.	Cylinder Rental	\$80.00
Quill Corporation	Office Supplies- copy paper	\$75.98
Quill Corporation	Janitor Supplies-pine sole	\$22.18
Quill Corporation	Office Supplies- post its, correction tape dividers, etc.	\$113.35
Quill Corporation	Janitor Supplies-Trash Bags, disinfectant wipes	\$120.24
Rocky Mountain Print Solutions	AP Checks	\$105.00
Sundahl, Powers, Kapp & Martin	Legal Services for December	\$351.50
Town of Hanna	Town Property Utilities	\$501.35
Union Telephone Company	Telephone Services for Departments	\$621.82
Union Telephone Company	Cell Phones	\$331.28
USA Bluebook	Supplies for WTP and Water Meters	\$1,135.00
Valli Information	Monthly Maintenance on OTC Payments	\$25.00
Wyoming Machinery Company	Snow removal supplies-cutting edges, nuts, bolts, screws	\$635.83
Wyoming Machinery Company	Snow Removal supplies- cutting edges for loader	\$570.36
Xerox Financial Services	Lease Payment	\$37.00
Xesi Document Solutions	Base Charge and overages	\$224.26
Grand Total		\$25,833.74

Cm. Sikes moved to approve all Board and Department Reports, Income Statement for January and January Financial Summary, ratify Bills Paid January 31st, 2025, January Payrolls, and Bills to be paid February 12th, 2025. Cm. Freeman seconded the motion. The motion carried with all present members voting aye.

VISITORS: Yavonne Johnson with Carbon County Economic Development Corporation (CCEDC), gave the mayor and council an update of things happening in the county and said new developments are coming in the near future.

Leigh Nation with Carbon County Public Library Systems, addressed the mayor and council with the needs to help keep the Public Library in Hanna open.

UNFINISHED BUSINESS:

APPROVAL OF APPLICATION OF REPLAT FOR SCHOOL PROPERTY LOCATED AT THE INTERSECTION OF SCHOOL ST. AND SECOND ST. IN HANNA, WY.

Cm. Sikes moved to approve the application of replat for school property located at the intersection of School St and Second St in Hanna, WY. Conditionally with the addition of 25 ft added North of the Monument for a parking area around the monument. Cm. Cruz seconded the motion. Motion carried with all present members voting aye.

February 11th, 2025 Regular Meeting

NEW BUSINESS:

APPROVAL TO APPOINT ALL DEPARTMENT HEADS AND MUNICIPAL JUDGE.

Cm. Felix **moved to approve all department heads and the town municipal judge.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO APPOINT A MAYOR PRO-TEM.

Cm. Felix **moved to approve council member Sam Sikes as Mayor Pro-Tem.** Cm. Cruz seconded the motion. Motion carried with all present members voting aye. Cm. Sikes abstained from voting.

APPROVAL TO UPDATE RNB, BANK OF COMMERCE AND ALL OTHER FINANCIAL SIGNATURE CARDS TO CURRENT MAYOR AND MAYOR PRO-TEM.

Cm. Felix **moved to update RNB, Bank of Commerce and all other financial signature cards to current Mayor and Mayor Pro-Tem.** Cm. Freeman seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF MOU-MEMORANDUM OF UNDERSTANDING WITH CARBON COUNY LIBRARY HANNA BRANCH FOR FY 2025-2026.

Cm. Sikes **moved to postpone the approval of MOU (Memorandum of Understanding with Carbon County Library, Hanna Branch for FY 2025-2026.** Cm. Freeman seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF FINDING AN AREA TO SET UP AND CREATE AN EVENT FOR THE SYNTHETIC ICE RINK RECEIVED FROM RAWLINS.

Cm. Felix **moved to postpone finding an area to set-up and creating an event for the synthetic ice rink received from Rawlins until more information can be collected.** Cm. Sikes seconded the motion. Motion carried with all present members voting aye.

APPROVAL TO BRING BACK TOWN BOARDS, (I.E) CEMETERY BOARD, P & Z BOARD, AND PARKS AND RECREATION BOARD.

Cm. Sikes **moved to approve bringing back the Cemetery Board and Parks and Recreation Board.** Cm. Felix seconded the motion. Motion carried with all present members voting aye.

DISCUSSION ON A KING COAL DAY COMMITTEE WAS DISCUSSED. At this time the focus will be assembling the parks and recreation board to handle events.

APPROVAL TO HOLD A WORKSHOP PRIOR TO THE FEBRUARY 24^{TH, 2025} COMMUNITY BRANDING MEETING TO WORK ON A PLAN FOR HANNA.

Cm. Sikes **moved to approve having a workshop for the community branding on February 20th, 2025 at 6:30 p.m. all are welcomed to this**

workshop. Cm. Freeman seconded the motion. Motion carried with all present members voting aye.

APPROVAL FOR TREASURER CALVERT AND CLERK GONZALES TO ATTEND THE MARCH WAMCAT VIRTUAL SERIES CLASSES AS MEMBERS FOR \$310.00 EACH.

Cm. Felix **moved to approve Treasurer Calvert and Clerk Gonzales to attend the March WAMCAT Virtual Series Classes as members for \$310.00 each.** Cm. Cruz seconded the motion. Motion carried with all present members voting aye.

APPROVAL OF RESOLUTION 2025-610, A RESOLUTION APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE CARBON COUNTY SCHOOL DISTRICT #2 RECREATION BOARD FOR SUPPLIES TO UPGRADE HANNA ENERGY PARK LOCATED AT CORNER OF SOUTH FOURTH ST. AND SOUTH CLARK STREET.

Cm. Sikes **moved to approve Resolution 2025-610, A Resolution approving the submittal of a grant application to the Carbon County School District # 2 Recreation Board for supplies to upgrade Hanna Energy Park located at corner of S. Fourth St. and S. Clark Street.** Cm. Cruz seconded the motion. Motion carried with all present members voting aye.

DISCUSSION ON MARSHAL'S OFFICE-
Mayor and Council discussed the need of a full-time deputy vs. part-time deputies. Further discussion will happen during budget workshop for the new year.

DISCUSSION TO HOST A WORKSHOP FOR MAYOR, COUNCIL, AND EMPLOYEES FOR NIMS TRAINING AND DISCUSS THE TOWN OF HANNA'S EOP (EMERGENCY OPERATION PLAN) AND EAP (EMERGENCY ACTION PLANS).

At this time a workshop date was not decided.

CITIZEN PARTICIPATION:

No citizen participation

ADJOURNMENT:

Meeting adjourned at 8:09pm

Vivian Gonzales
Clerk/Treasurer

Charlie George
Mayor